

# ROCKY ROAD DRIVING SCHOOL, LLC.

## COMPLETE ONLINE PROGRAM COURSE OUTLINE

**CONGRATULATIONS!** Your student has been accepted to participate in our Driver Education *COMPLETE ONLINE PROGRAM* with Rocky Road Driving School. Thank you for choosing us for your Driver's Education needs. This process is certified and approved by the State of Idaho since Rocky Road was founded in 2008 by Mike McCrady. We have had thousands of students successfully complete our program since implementing the virtual classroom in 2012. The following information will guide you through the entire process of setting up the online portion of the class, how the behind the wheel training schedule will be developed and provide all the details of our policies & procedures.

### WHAT TO EXPECT...

#### 30 HOURS ONLINE CLASSROOM INSTRUCTION

The online course portion of our program can take anywhere from one week to one year, depending on the motivation and availability of the student. Students can work at their own pace on any device, making them the only one responsible for dictating the length of time it takes to complete it. **Grades are updated by our online classroom instructor daily and upon 100% completion, students are automatically added to our email list for IN-CAR INSTRUCTION schedule options.**

#### 6 HOURS OUTSIDE OBSERVATION

All students are required to complete 6 hours of observation and log their progress on our [OUTSIDE OBSERVATION LOG](#) form, beginning with their first day of classroom learning through the last day of the behind the wheel driving lessons. Students need to be observing their parents and all other drivers, writing down any mistakes observed, while riding as a passenger. This exercise is designed to start training them to think like a defensive driver. **The completed form is due at the end of the last day of behind the wheel training in exchange for their permanent permit card.**

#### 6 HOURS BEHIND THE WHEEL TRAINING

Behind the wheel training is done 1-on-1 with the same instructor for 2 hours each day over a 3-day period, typically within the same week. Daytime and evening schedules are available year-round, scheduled weekly and begin as early as Sunday through Saturday depending on the instructor. **New drive schedule options are offered to our 100% GRADUATES ONLY according to seniority each week and filled on a first come first served basis.** Those unable to secure a driving option the first time they are eligible will automatically continue receiving new scheduling options each week.

#### DRIVING LOCATIONS

We have the ability to service students from all over the Treasure Valley with driving options located primarily out of the following Meridian, Idaho WestAda High School locations: **ROCKY MOUNTAIN, OWYHEE, MOUNTAIN VIEW and MERIDIAN.** Other public, private and charter schools in Meridian, Kuna and Boise may be requested. Residents living in rural cities outside of our direct service areas may be able to request a custom three-day weekend driving option by calling in advance.

### WHAT YOU NEED TO DO NEXT...

## STEP #1 – PURCHASE AN IDAHO STATE LEARNER’S PERMIT & EMAIL US A COPY OF PURCHASE RECEIPT

- ★ An Idaho Learner’s Permit is required BEFORE YOU BEGIN ANY PART of a driver’s ed course – **Permit must be received in our office BEFORE scheduling the driving is allowed.**
- ★ Appointments required at all DMV locations. Go to the nearest DMV that services Driver’s Licenses (*our website has a link to the DMV website*)
- ★ Parent/Legal Guardian AND student must be present.
- ★ Make sure to indicate that the driving school you will be attending is ROCKY ROAD DRIVING SCHOOL **not** Rocky Mountain High School or Rocky Mountain Drivers Ed
- ★ The DMV will provide you with a Temporary Permit Receipt (*on DMV letterhead*) and mail the permanent card to the driving school (*expect 2-4 weeks for processing and mailing time*)

**The following CHECKLIST of legal documentation is mandatory in order to purchase the permit:**

- CERTIFIED BIRTH CERTIFICATE (*or amended certificate for legal adoption*)
- PHOTO IDENTIFICATION for student and parent (*Parent must be able to prove residence*) in the form of one of the following:
  - Passport • State issued I.D. card • Military I.D • Student Activity Card • Yearbook.
- SOCIAL SECURITY CARD
- Signed & certified VERIFICATION OF COMPLIANCE LETTER (*obtained from school counselor’s office; valid for 30 days only*) or HOMESCHOOL AFFIDAVIT (*obtained from DMV*) to verify school enrollment
- CORRECTIVE LENSES (*if prescribed for student*)

## STEP #2 - PROVIDE PAYMENT

A full payment is required for enrollment in the online classroom portion of Rocky Road. **We accept cash, check, debit and credit cards.** When your payment has been confirmed, your online classroom INVITATION will be sent to you with start-up instructions or found on the online payment receipt.

- ★ Pay online through the **PAY** tab on our website at [www.rockyroaddrivers.com](http://www.rockyroaddrivers.com) using your debit or credit card (*small convenience fee added for credit transactions only, no fee for debit*)
- ★ Make checks payable to ROCKY ROAD DRIVING SCHOOL, INC., and mail to our address at 2280 N. Marburg Pl. Meridian, ID 83646

## STEP #3 – COMPLETE ENROLLMENT WITH PROOF OF LEARNER’S PERMIT INFORMATION

Email us a copy of the TEMPORARY PERMIT RECEIPT (*on DMV letterhead with bottom torn off*) to [rockyroaddrivers@gmail.com](mailto:rockyroaddrivers@gmail.com). We require this as proof of purchase date, permit number (*nine digits with two letters at the front and one at the end; ex.AD001234Z*) and verify the correct MAIL TO address. Driving schedule options will not be offered until the permit has been RECEIVED in our office.

## STEP #4 – SET UP YOUR IDAHO ONLINE DRIVER’S EDUCATION ACCOUNT

We are excited to offer our Complete Online Course through our partnership with Brian Johns, owner and creator of Idaho’s very first Driver’s Ed virtual online classroom covering the rules of the road from the Idahoan perspective. This state approved program is an incredible resource, built from Brian’s more than 20 years of extensive experience dedicated to helping Idaho teens get out on the road safely. **The IODE website link and detailed instructions to get started will be listed on your online payment receipt as well as our PAYMENT CONFIRMATION & INVITATION email.**

## STEP #5 – START LEARNING!

- ★ Immediately begin working on your online course AND the 6 hours of required outside observation of your parents and others’ driving habits and logging your experiences on the [OUTSIDE OBSERVATION LOG](#) which has been sent as an attachment on all email correspondence and can also be found on our website for quick download & printing. **This**

form is due at the end of the course on the last day of driving in order to receive your permit and certificate of completion.

- ★ **Work at your own pace from any location with any device.** The key to success will be to pace yourself by working through the online class modules as often and as diligently as possible. **Students are expected to finish the online course within 90 days of the start date unless a reasonable request for extension is submitted by a parent/guardian in advance. *Students with inactive status for more than 90 days, may be asked to start over from the beginning and required to pay a reinstatement fee.***
- ★ **Once 100% of the class work has been completed AND the hard copy permit has reached our office, the scheduling process for the driving portion will begin.** There's no need to email us your completion status as we are provided a daily list of graduates from the classroom instructor. **You will receive online scheduling access from SignUp Genius on TUESDAYS at 7:00pm for driving options available on a first come first serve basis according to seniority, based on the online course completion date OR the date we received the hard copy permit card from the DMV.**
- ★ **When you have scheduled and arrived to join one of our in-car instructors, you have officially created a contract/waiver that allows our professional educator to interact with your student in the car and teach them individually or with another student if necessary.** Parents have the option to ride along on all driving lessons if you prefer your student not be alone with an instructor. **Furthermore, you agree to be financially responsible for half the cost of the deductible owed for any and all damages to the vehicle while your student was behind the wheel and release Rocky Road Driving School, LLC and its staff from all liability and/or litigation.**
- ★ **If your student is feeling any flu-like symptoms before their scheduled drives, please plan on communicating with us 24 hours in advance to reschedule in order to avoid a LATE CANCELLATION FEE OF \$25 (*per scheduled hour*), due upon the first makeup lesson.** Our instructors will be wiping down the vehicle with disinfectant wipes after each drive and will wear face masks or other form of facial protection **UPON REQUEST.** Students will provide their own mask and must wear it **AS REQUESTED by the Parent/Guardian OR Instructor.**
- ★ **The final drive will include a required one-hour Parent/Guardian ride-along.** At that time, all the elements of our course will be finished and all driving abilities displayed, at which time the Parent/Guardian will sign off on the skills taught to their student, releasing Rocky Road Driving School from any further liability and thus beginning the 6 months Supervised Instructional Period (SIP) required by the Idaho Graduated Drivers Licensing program.
- ★ **Students must be able to complete all aspects of the program with an 80% proficiency level to pass driver's ed. If extra behind the wheel time is required to pass the minimum proficiency level OR ensure Parent/Guardian feels comfortable with their student's ability, those lessons may be set up between the Parent/Guardian and instructor directly.** Cash or check payment of \$50 per hour will be expected at the time services are rendered.
- ★ **Enrollment expires one year from the date of purchase; all unused fees will be forfeited.**

Call or text with any questions or concerns. Office hours are TUE-FRI 9:00am to 12:00pm.

rockyroaddrivers.com • (208) 440-1137 • [rockyroaddrivers@gmail.com](mailto:rockyroaddrivers@gmail.com)

**WE'RE LOOKING FORWARD TO SMOOTHING OUT THE ROCKY ROAD TO GETTING YOUR LICENSE!**